

1. Name

- 1.1. The name of the society shall be the University College London Union (UCL) **Indian Society**
- 1.2. The society shall be affiliated to Students' Union UCL.

2. Statement of Intent

- 2.1. The constitution, regulations, management and conduct of the society shall abide by all UCLU Policy, and shall be bound by the Students' Union UCL Memorandum and Articles of Association and Byelaws, the Club and Society Regulations and the Club and Society Procedures and Guidance, laid out in "how to guides".
- 2.2. The society stresses that it abides by Students' Union UCL Equal Opportunities Policies, and that society regulations pertaining to membership of the society or election to management of the society shall not contravene this policy.
- 2.3. The Club and Society Regulations can be found at the following website:
<http://studentsunionucl.org/clubs-societies/resources>

3. The Society Committee**3.1. President (x1)**

- 3.1.1. The President's primary role is laid out in section 5.7 of the Club and Society Regulations.

3.2. Treasurer (x1)

- 3.2.1. The Treasurer's primary role is laid out in section 5.8 of the Club and Society Regulations.

3.3. Additional committee members:**3.3.1. Vice President/General Secretary (x1)**

- 3.3.1.1. *UCL Indian Society's Vice Presidents work extremely closely with the elected president and executive committee to coordinate the activities for the year as well as overlook the work of other committee members. You will help with the decision-making process of our biggest events as well as ensure that they run as planned on the day. You will be one of the first points of contact for any queries or assistance required by committee members and fulfil duties and responsibilities very similar to those held by the president and treasurer.*

As general secretary you will form an important part of the executive committee. You will take control of administrative work for the society, including close monitoring of social media message enquiries and emails, as well as help to generate the society's event schedule for the year. You will also work closely with the marketing team to produce weekly newsletters as well as assist with official forms and documents, and organize weekly meetings whereby you will be in charge of taking minutes. A senior role that proves vital to the smooth running of the society throughout the year.

3.3.2. Sales Officer (x2)

- 3.3.2.1. *Being in charge of the handling and promotion of sales for all UCL Indian Society events means that you will be at the heart of ensuring the success and turnout of our events. Whether that be aiming to sell out London's biggest Student Bollywood club night 'Dhamaal' in just a few days or selling out a luxury dinner-dance ball, you will have an extremely*

important role that works closely with the elected president and the treasurer. You will need to generate innovative new ways to sell tickets and raise awareness of events, as well as provide weekly sales updates and strategies within committee meetings.

3.3.3. Sponsorship Director (x1)

3.3.3.1. The role of sponsorship director is one of the most important to the society. You will take charge in generating deals with several businesses to help raise funds for UCL Indian Society that can be invested into bigger events, and form links with companies whose access will benefit members of our society. You will work especially during the summer period and build upon our newly designed sponsorship package in coordination with the marketing team.

3.3.4. Marketing Director (x1)

3.3.4.1. As marketing director, you will help produce, and provide the vision for, all promotional material involved with events, sponsorship and branding of UCL Indian Society. From developing posters to building upon our website, you will have a large deal of responsibility towards the visual aspect of the society. You will also produce weekly newsletters that will be sent to a mailing list of over 2000 students, as well as work closely over summer with the sponsorship team to build an updated sponsorship package for the year. Experience in graphic design/Photoshop is desired, but not mandatory.

3.3.5. Social Secretary (x2)

3.3.5.1. Social secretaries will not only be in charge of coordinating UCL Indian Society's club nights alongside the president, but will also organise regular social events for the main committee. You will also aim to provide smaller scale weekly events for members such as film nights, as well as games nights through inter-society collaborations. You'll also work closely with the sales and marketing team to promote events on all forms of social media, and provide committee members with sharing/promotion schedules.

3.3.6. Cultural Director/Community Outreach Officer (x1)

3.3.6.1. As cultural director your aim will be to manage and create events that celebrate the rich culture of India. You'll develop new experiences that help make UCL Indian Society's 'home away from home' atmosphere, such as by building upon events like 'Diwali Dhamaka' whereby students were given the chance to enjoy Diwali whilst away from home. You will also be in charge of organising one of our highlight events 'Sangeet', a night of talent and music that proves ever-popular year by year. As a society, we strive to give back to the community and ensure that we are having a positive influence on wider society. In this role, you will be responsible for organising and running a variety of events that serve the community, such as volunteering and donation banks/drives.

3.3.7. Dance Directors (x3)

3.3.7.1. The 2017/18 role saw the launch of UCLIS: Project Dance, a group that invites everyone of all abilities to get involved with Bollywood Dance at UCL, whilst the 2019/20 directors have expanded upon this and coordinated weekly dance sessions for members of UCL Indian Society. Even in quarantine, the directors have continued to ensure that their members have access to these classes and have been very successful with the classes this year. Your job will be to maintain this and make the classes even better by bringing in your own experience and any ideas of your own. You will also take charge in deciding the UCL choreographers for some of the UK's biggest Bollywood dance competitions, Just Bollywood and work with the president and general secretary to provide relevant rehearsal spaces.

3.3.8. Sports Director/Welfare Officer (x1)

3.3.8.1. You will be in charge of coordinating UCL Indian Society's football team and organize both inter-society and inter-university games. One of the biggest aims will be to introduce further sports and work with the treasurer and sponsorship director to generate sponsorship for use in brand new kits and equipment.

3.3.8.2. UCL Indian Society and its events are open to all individuals of all backgrounds, and we are proud to continue this year on year. The welfare officer will encourage members to join and interact with the society at every level no matter the background, ability, requirements or beliefs of that individual. You will aim to run and promote activities for (but not exclusively):

Postgraduate students, Mature students, Black, Asian and Minority Ethnic Students, Students with disabilities, Beginners and new members.

- 3.4. Management of the society shall be vested in the Society Committee which shall endeavour to meet regularly during term time (excluding college reading weeks) to organise and evaluate the Society's activities.
- 3.5. The Committee members will perform the roles as described in section 5 of the Students' Union UCL Club and Society Regulations document.
- 3.6. Committee members are elected to represent the interests and well-being of Society members and are able to be held to account. If Society members are not satisfied by the performance of their representative officers they may call for a motion of no-confidence in line with section 5.6 of the Club and Society Regulations.

4. Terms, Aims and Objectives

- 4.1. The society shall hold the following as its aims and objectives.
- 4.2. The society shall strive to fulfil these aims and objectives in the course of the academic year as its commitment to its membership.
- 4.3. The core activities of the society shall be:
 - 4.3.1. **Welcome Event**
 - 4.3.2. **Dhamaal Part 1**
 - 4.3.3. **Chai in the Quad**
 - 4.3.4. **Election Talk**
 - 4.3.5. **Jashn – Republic Day Ball**
 - 4.3.6. **Dhamaal Part II**
 - 4.3.7. **Bombay Bazaar/Quad Finale**
 - 4.3.8. **Sangeet – Night of Music**
 - 4.3.9. **Sporting Events**
- 4.4. In addition, the society shall also strive to organise other activities for its members where possible:
 - 4.4.1. Women in India Talk
 - 4.4.2. Marrow/Blood Drives
 - 4.4.3. Film Nights
5. This constitution shall be binding on the society officers and shall only be altered by consent of two-thirds majority of the full members present at a society general meeting. Activities Network Executive shall approve any such alterations.
6. This constitution has been approved and accepted as the Constitution for the University College London Union **Indian Society**. By signing this document, the President and Treasurer have declared that they have read and abide by the Clubs and Societies Regulations.

Tharun Muthu Gurunath

Society President

Sakina Ganiwalla

Society Treasurer

